

SINGAPORE CHILDREN'S SOCIETY RESEARCH GRANT

FREQUENTLY ASKED QUESTIONS

Q1: What kind of research topic is eligible for the grant?

A1: Eligible research topics should examine an issue pertaining to local children, youths or families. Each application is assessed based on its merit. A list of research topics by past grant recipients can be found at:

http://www.childrensociety.org.sg/services/research_grant_recipients.htm

Q2: I am conducting a research study as a group. Can I apply?

A2: Yes, one representative from the group may apply for the grant. But it must be indicated in the application that the study is to be undertaken by a group. The names and relevant details of each member must be given.

Q3: I am conducting a research study that is not part of a university course. Can I apply?

A3: Yes.

Q4: I am studying in a foreign university. Can I apply?

A4: Yes, you can apply for the grant as long as your research involves a Singapore sample of children, youths, or families.

Q5: Is there a deadline to apply for the grant?

A5: No, application for the grant is open all year round but the Singapore Children's Society does not award grants to research projects that have been completed at the time of application.

Q6: Is there any limit on the amount that an applicant can receive?

A6: For post-secondary and tertiary students, each study can receive up to SGD\$1,000. Applicants pursuing higher degrees (e.g. Masters, PhD, etc) may be considered for a higher quantum.

Q7a. I have been awarded a grant for my research from another organisation(s). Can I apply?

A7a. Yes, you may apply as long as your application is for expenses that are not covered by the grant(s) from another organisation(s).

Q7b. I have been awarded a grant by the Society to cover part of my research expenses. Can I apply for a separate grant from another organisation?

A7b. Yes, you may apply for grants from other organisations.

Q8: When will I be notified of the outcome of my application?

A8: You will be notified of the outcome of your application by post within 2 months after the application has been received. If your application is successful, you will be issued a cheque within 1 month after your application outcome.

Q9: What kind of items can I include in the budget proposal as required in the application?

A9: The Research Grant supports expenses directly related to the conduct of the research and the preparation of any required thesis, dissertation or report. It may include such things as transport allowances for field research and the cost of materials, including but not limited to the duplication of

survey questionnaires or the purchase of tests or other research materials. It may also be used to defray minor disbursements to individual participants in the research.

The Research Grant does not cover tuition fees, meals, the hiring of research assistants or other manpower, or the purchase of computers. It cannot be used to pay a per diem to you, and it cannot be used to pay expenses that, but for the grant, would have been met by your institution.

Q10: Can I request for additional funds if my application has been approved?

A10: The Research Grant is a one-time award. However, requests for additional funding may be considered for projects that are subsequently extended in depth or scope as merited by the circumstances.

Q11: Can I ask someone to collect the cheque on my behalf?

A11: Yes, but he/she is required to provide us with the original offer letter, an authorisation letter from you and his/her proof of identity for verification purposes at the time of collection.

Q12: Is there a bond for Singapore Children's Society Research Grant?

A12: No.

Q13: Do I need to submit any proof of expenditure (i.e. receipts)?

A13: Recipients will be required to submit a record of expenditure. For individual items purchased in excess of \$50, original receipts must be produced. The Singapore Children's Society reserves the right to gain eventual ownership of any materials or apparatus purchased for the research.

Q14: Do I have to return any unspent portion of the grant awarded to me?

A14: Yes, in the event that you have spent less than the sum awarded to you for the study, you will be required to return the unspent portion of the grant to the Singapore Children's Society.

Q14: Are there obligations that grant recipients must fulfill?

A14: Grant recipients should acknowledge in their dissertations that the study was supported by the Singapore Children's Society, and notify the Society if the research has been subsequently presented or published elsewhere.

Upon completion of the project, the grant recipient must submit one hard-bound copy of the dissertation as well as submit a 200 – 500 word summary of key findings and present their research findings to the Society.